



MATRUSRI ORIENTAL COLLEGE

Jillellamudi, Bapla Mandal, Bapatla Dist., (A.P) - 522113
Phone No: 08643 -227377 e-mail: moc.jillellamudi@gmail.com
Cell : 7981686083, 9491755866

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

Date: 06.06.2022

All the IQAC members are hereby informed that a meeting will be held on 8.6.2022 at 10.00 am in Principal's office to discuss and resolve the following agenda.

Members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. Preparation of Timetables and allotment of work for Teaching Staff.
2. To prepare the Curricular Plans for I/II/III/IV/V/VI Semester and Co-Curricular & extra- curricular activities to be conducted for the academic year 2022-23.
3. To prepare the Institutional Academic Calendar for the Academic year 2022-23.
4. Conduct of Add-on/ Certificate Course.
5. Discussion about CSP Project introduced by CCE.
6. To Conduct Various awareness programs by Anti-Ragging Committee.

Pavani-V
IQAC Co-Ordinator

Pavani-V
Principal
PRINCIPAL
MATRUSRI ORIENTAL COLLEGE
JILLELLAMUDI
Guntur (DL) 522112



MATRUSRI ORIENTAL COLLEGE

Jillellamudi, Bapatla Mandal, Bapatla Dist., (A.P) - 522113
Phone No: 08643 -227377 e-mail: moc.jillellamudi@gmail.com
Cell : 7981686083, 9491755866

MINUTES OF IQAC MEETING

Date: 08.06.2022

MEETING:1

IQAC meeting was started at 10.00 am with warm welcome by the IQAC Co-Ordinator in Principals office.

All the points in the agenda were discussed in detail by the members and resolved the following unanimously.

1. Resolved to prepare the Timetable for the year 2022-23 under the guidance of Dr R.V.N.S.S.Varaprasad and to assign workload for Teaching staff.
2. Resolved to direct all the faculty members to prepare respective curricular plans for the allotted subjects within a week under the supervision of HODs and submit the same to IQAC. Also directed to submit the list of proposed co-curricular & extra-curricular activities to be conducted for the year 2022-23.
3. Resolved to prepare the Institutional Academic Calendar in line with Acharya Nagarjuna University Academic Calendar under the guidance of Dr. RVNSS Varaprasad and Dr. L. Mrudula.
4. Resolved to direct all the departments to submit the proposals for proposed Add-On/Certificate/Diploma courses to be conducted during the year 2022-23 within a week.
5. Resolved to implement guidelines of APSCHE with regard to CSP Projects.
6. Resolved to conduct awareness programs to the students by Anti-ragging Committee.

M.P.S. SARATCHANDRA KUMAR

Pavan:V

- V. PAVANI

A.V.N.C.H. presid. - AV.N.C.H. Hanumath presid.

L. Mrudula

- L. Mrudula

M. Kavitha

- M. Kavitha

R. Ranga

R. Ranga

Principal

PRINCIPAL
MATRUSRI ORIENTAL COLLEGE
JILLELLAMUDI
Guntur (Dt.) 522113



MATRUSRI ORIENTAL COLLEGE

Jillellamudi, Bapatla Mandal, Bapatla Dist., (A.P) - 522113
Phone No: 08643 -227377 e-mail: moc.jillellamudi@gmail.com
Cell : 7981686083, 9491755866

ACTION TAKEN REPORT FOR IQAC MEETING HELD ON 8.06.2022

1. Time-Tables Prepared as per workload, also syllabus allotted to the staff members.
2. Curricular plans for all the subjects, list of proposed Co-Curricular and Extra-Curricular Activities that are planned to conduct are submitted to IQAC through HODs
3. Institutional Academic Calendar was prepared in line with the Acharya Nagarjuna University Academic Calendar.
4. Proposed list of Add-On/Certificate courses submitted by the departments for the year 2021-22 examined and submitted to Staff Council through IQAC for approval.
5. Schedule prepared for CSP Project and decided to conduct the programme in Jillellamudi.
6. Conducted Awareness about Anti ragging, eve-teasing and sexual harassment by Police officer who is working in vedullapalli.

[Handwritten signature]

[Handwritten signature] S. S. SARA CHANDRA KUMAR

[Handwritten signature] PAVANI.V — V. PAVANI

[Handwritten signature] A.V.N.C. H. prasad. — A.V.N.C. Hommalt prasad.

[Handwritten signature] L. Mrudula

[Handwritten signature] L. Mrudula

[Handwritten signature] M. Kavitha

[Handwritten signature] M. Kavitha

[Handwritten signature] R. Raviya

[Handwritten signature] R. Raviya

[Handwritten signature]
Principal

PRINCIPAL
MATRUSRI ORIENTAL COLLEGE
JILLELLAMUDI
Guntur (DL) 522113



MATRUSRI ORIENTAL COLLEGE

Jillellamudi, Bapla Mandal, Bapatla Dist., (A.P) - 522113

Phone No: 08643 -227377 e-mail: moc.jillellamudi@gmail.com

Cell : 7981686083, 9491755866

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

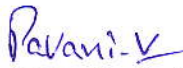
Date: 28.04.2023

All the IQAC members are hereby informed that a meeting will be held on 29.04.2023 at 10.00 am in Principal's office to discuss and resolve the following agenda.

Members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. Conduct of coaching classes for Various State and Central Universities PGCEs and B.Ed.
2. Conduct of Career Guidance sessions to final year students.
3. Collection of feedback from stake holders.
4. Long Term Internship for final year students.


IQAC Co-Ordinator


Principal
PRINCIPAL
MATRUSRI ORIENTAL COLLEGE
JILLELLAMUDI
Gunfur (DL) 522113



MATRUSRI ORIENTAL COLLEGE

Jillellamudi, Bapatla Mandal, Bapatla Dist., (A.P) - 522113

Phone No: 08643 -227377 e-mail: moc.jillellamudi@gmail.com

Cell : 7981686083, 9491755866

MINUTES OF IQAC MEETING

MEETING:2

Date: 29.04.2023

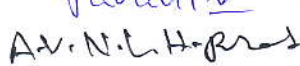
IQAC meeting was started at 10.00 am with the warm welcome by the IQAC Co-Ordinator in Principals office.

All the points in the agenda were discussed in detail by the members and resolved the following unanimously.

1. Resolved to direct all HODs to prepare a 10 days PG CET coaching schedules for the final year students.
2. Resolved to conduct awareness programs on Career Guidance to all the final year students through Career Guidance Cell.
3. Resolved to collect feedback from the students, Teachers and alumni under the guidance of Feedback Committee. Feedback analysis report is to be submitted to IQAC for further action.
4. Resolved to arrange for long term Internships to the students under the guidance of Internship Co-Ordinator Dr.L.Mrudula.

 S. SARATCHANDRAN KUMAR

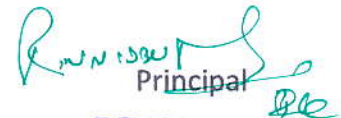
 - V. PAVANIK

 - A.V.N.L. Hanumanth Prasad

 - L. Mrudula

 - M. Kavitha

 - R. Ranjan


Principal

PRINCIPAL
MATRUSRI ORIENTAL COLLEGE
JILLELLAMUDI
Gunfur (DL) 522113



MATRUSRI ORIENTAL COLLEGE

Jillellamudi, Bapatla Mandal, Bapatla Dist., (A.P) - 522113
Phone No: 08643 -227377 e-mail: moc:jillellamudi@gmail.com
Cell : 7981686083, 9491755866

ACTION TAKEN REPORT FOR MEETING HELD ON 29.04.2023

1. A 10 days PG CET coaching program schedule prepared by the concerned HODs in the interesting subjects of the students for the benefit of the outgoing students.
2. Conducted Programs on Career and placement opportunities in various organisations by Career guidance and placement cell.
3. Feedback from students, teachers and alumni collected by Feedback committee, analyzed and the final report submitted to the Principal through IQAC.
4. Dr.L.Mrudula prepared the schedule of long term Internships and communicated to the students.

M. S. SARAT CHANDRA KUMAR

Pavani.V - V.PAVANI

AV.N.L.H. Prasad - AV.N.L. Hanumanth prasad.

L. Mrudula

- L. Mrudula

M. Kavitha

- M. Kavitha

R. Ranjan

- R. Ranjan

Principal

PRINCIPAL
MATRUSRI ORIENTAL COLLEGE
JILLELLAMUDI
Gunur (Dt.) 522113